

MRC/UVRI and LSHTM Uganda Research Unit



Medical
Research
Council



Uganda
Virus
Research
Institute

LONDON
SCHOOL of
HYGIENE
& TROPICAL
MEDICINE



EMPLOYMENT/CAREER OPPORTUNITY

The Unit is an internationally recognized center of excellence with dominant research themes in the areas of HIV and emerging infections, vaccines and immunity, and chronic diseases and cancer. Through a multidisciplinary approach, intersecting basic science, epidemiological research, social-behavioral research and the conduct of new intervention evaluation studies, the Unit contributes knowledge on changing epidemics and diseases, the evaluation of innovative health care options, treatment and prevention and the development of health policy and practice in Africa and worldwide. Following the signing of strategic transfer agreements between the London School of Hygiene & Tropical Medicine (LSHTM) and the Medical Research Council (MRC UK), the Unit formally joined LSHTM on 1st February 2018. The exciting new partnership will boost research capacity into current and emerging health issues in Africa and throughout the world. The Unit is based at the UVRI Entebbe campus with established outposts in Kalungu, Masaka, Wakiso and Kampala Districts. The Unit is now seeking enthusiastic and experienced individuals to fill the following position:

Scientist B – (01 Position)

Position Code: SB - 622

Reports to: Head of Programme

Station: Entebbe

Job Purpose:

The position holder is to support the PI of the project and to plan, guide, coordinate and supervise the smooth implementation of the study protocol and lead the coding, analysis and interpretation of the data.

Roles & Responsibilities

1. Project preparation;

- Ensure initial and subsequent submissions to the ethics and regulatory bodies are complete and all regulatory reports are submitted in a timely fashion;
- Ensure District and local research permissions including at LC1 and LC3 levels are obtained;
- Ensure a complete work plan is developed, implemented and monitored with revisions as needed with input from key stakeholders;
- Contribute to developing study referral procedures and identifying referral partners.
- Contribute to developing and delivering study training activities;
- Contribute to SOPs for data collection; and,
- Ensure that the study adheres to all COVID-19 SOPs that are in place at time of data collection.

2. Project coordination;

- Ensure the activities and outputs achieved are in line with the protocol, project plan and budget;
- Ensure integrity of study data, procedures and strong data management including the timely uploading of interview audios; and,

- Ensure that data high quality data transcription is conducted in a secure and timely manner.

3. Conduct contracting and vendor management;

- Contribute to leading regular study team meetings and calls.
- Prepare and present study updates/progress reports to the Study Principal Investigator.
- Ensure complete documentation of study meetings and activities including internal and external communications; and,
- Contribute to dissemination of study findings including through peer reviewed manuscripts.

4. Other roles/duties;

- Study specific roles as per Delegation of Duty/ Authority document; and,
- Other duties as may be assigned by the PI as deemed necessary.

5. Line management;

- Supervise the social science team leader and field interviewer(s) and ensure that there is a well-defined and documented delegation of duties with ongoing performance management;
- Ensure adequate initial and ongoing training of all study staff with substantive contributions to training activities and materials; and,
- Identify any training needs and advise accordingly.

6. LSHTM integration;

- Support the dissemination of study findings to all LSHTM sites (London, The Gambia and Uganda; and,
- Support harmonization of policies and procedures between Unit and LSHTM London.

7. Environment;

- Relieve Participate in carbon emission reduction activities across the Unit and wider LSHTM; and,
- Act as an advocate for the responsible and efficient use of resources.

Person Specification

- A bachelor's degree in social science subject;
- Masters level qualification in a related field or equivalent experience;
- Should possess proven ability to work independently, as well as collaboratively as part of a research team;
- Experience of supervising, mentoring or supporting less experienced staff;
- Experience of managing multi-site studies;
- Experience of data analysis;
- Evidence of co-authorship of at least 2 academic publications;
- Experience of managing budgets including handling of cash and other study resources;
- Experience of cognitive interviewing;
- Experience of delivering training;
- Should possess knowledge of issues related to violence against women and girls and the importance of effective referral services;
- Knowledge of different qualitative data collection methods;
- Knowledge of ethics in research;
- Self-driven;
- Excellent attention to detail;
- Excellent social and communication skills;

- Excellent organizational skills; and,
- Able to work independently as well as part of a team.

How to Apply

Follow the link below to fill a form and submit your application documentation:

https://redcap.link/Scientist_B_SB_622

Filling the form more than once will lead to automatic disqualification. High level of integrity while filling the form is required and will be considered during shortlisting.

Combine all your application documentation i.e. cover letter, CV & certified copies of academic documents into one PDF document. Deadline for application is **6th July 2022, 5:00pm**. Only shortlisted candidates will be contacted for interview. This position is open to Ugandan nationals only. Strictly follow the application procedure as failure to do so will lead to automatic disqualification. Only online applications through the link provided will be accepted. ***You will receive a notification in your email if your application and documentation have been successfully received.***

N.B: You will be required to present certified copies of your academic documentation before employment.

The applications should be addressed to:

The Head of Human Resources,
MRC/ UVRI and LSHTM Uganda Research Unit,
P.O. Box, 49,
Entebbe, Uganda.

Consider your application unsuccessful if not contacted within eight (8) weeks after the closing date of the advert. Any form of lobbying at any stage will lead to automatic disqualification. By submitting your personal information, you consent to the MRC/ UVRI and LSHTM Uganda Research Unit holding and using it in accordance with its recruitment policy and procedure. The Unit reserves the right to verify documents attached with the relevant awarding institutions to authenticate their validity.

MRC/UVRI and LSHTM Uganda research Unit is an equal opportunity employer committed to having a diverse work force and does not ask for money at any stage of recruitment.