Terms, Conditions & Declarations



# ADMISSION

- This scholarship offer is conditional upon the applicant submitting a research study application to the School should they be successful in the funding application and satisfying all of the conditions stipulated in his/her offer of admission.

- By submitting an application for funding:

- the applicant is confirming that the information provided on their admissions and scholarships applications, and all supporting documents, is true and accurate, and

- the applicant consents to his/her admissions and funding application documents, including uploaded supporting documents and references, being released to the scholarship subpanel, and

- the applicant agrees to informing the Scholarships team and ESRC immediately of any change in information provided in the application form.

- Applicants must meet the School's minimum <u>English Language Requirements</u> if shortlisted for this funding.

## FUNDING OFFER

- The successful applicant(s) will be sent a funding offer by e-mail.

- To accept the offer of funding the successful applicant must email the Scholarships team: <u>scholarships@lshtm.ac.uk</u> and return the ESRC Acceptance of Award form as soon as possible, and by the deadline date stated on the award letter at the latest, to accept this award. If the School does not receive a response from the award recipient by this date we will assume the nominated candidate is declining this award. Therefore, we will retract our funding offer and make an offer for the same award to the next reserve candidate.

- The award recipient must complete the <u>separate UK bank account details form</u> and return this to <u>scholarships@lshtm.ac.uk</u> as soon as possible, and within 2 weeks of initial LSHTM registration at the latest.

## GENERAL

- Accepting this award constitutes a legal signature that the award recipient acknowledges and agrees to the declaration, and studentship terms and conditions.

- The ESRC expects students to adhere to the behavioural guidelines and regulations of the School. Funded students who do not do so may be at risk of losing their funding. For further information on these guidelines and regulations, please read through the following:

## **General Regulations for Students**

The Research Degree Regulations and the Research Degree Handbook found here.

- This funding is subject to compliance with all terms and conditions set out in the <u>ESRC</u> <u>Postgraduate funding guide</u> and the <u>Research Councils UK grant terms and conditions</u>. By applying to this studentship, the applicant has read and agreed to abide by these conditions.

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- The award recipient agrees to the Research Council's use of the information submitted through JeS Student Details (the Research Council's web-based data collection system). Use of submitted data may include:

- Registration and processing of proposals;
- Operation of grants processing and management information systems;
- Preparation of material for use by reviewers and peer review panels;
- Administration, investigation and review of grant proposals;
- Sharing proposal information on a strictly confidential basis with other funding organisations;
- To seek contributions to the funding of proposals;
- Statistical analysis in relation to the evaluation of postgraduate training trends;
- Policy and strategy studies;
- Meeting the Research Council's obligations for public accountability and the dissemination of information;
- Making it available on the Research Council's web site and other publicly available databases, and in reports, documents and mailing lists.

Data that will be made available on the Research Councils' web sites and other publicly available databases, including Gateway to Research, and in reports, documents and mailing lists will include the following data: Student name (for students starting from 2015 onwards)

- Name(s) of the project partner organisations and supervisors;
- Project titles and topics;
- Project summaries;
- Registration and expected submission dates;
- Number of students in particular regions, universities or departments in context of the Training Grant funding announced;
- Aggregated information regarding demographics, student numbers, stipend levels, qualifications, age at start, migration levels (from first degree university to another) etc.

- The award recipient is aware that they are authorising:

- Their Research Organisation to disclose to the Research Council any information that the Research Council requests regarding the progress of their studies, the submission of their thesis (where appropriate), and the completion of their studies;
- Their Research Organisation to disclose student contact details to the Research Councils. This is to allow correspondence from Research Councils to students. Correspondence is likely to be about funded courses or possible asking for views about funded postgraduate training. Students may also be invited to events or conferences that the Research Councils fund;
- Their Research Organisation to provide data on equality and diversity to allow Research Councils to help assess how effective policies and procedures are in eliminating unlawful discrimination and promoting equal opportunities. This information may be used anonymously for statistical purposes. It will be treated in confidence and in line with the Councils protection procedures;
- Their Research Organisation to provide any such information requested on the Research Council's behalf to the Higher Education Statistics Agency (HESA) or any other organisation or agency empowered to act on the Research Council's behalf or on behalf of the Research Councils, including UK Shared Business Services (SBS) Ltd;

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• The Research Council or a third party on behalf of the Research Council or RCUK, to contact a studentship holder beyond the life of their studentship for evaluation purposes.

- The award recipient must inform the scholarships team and the ESRC immediately of any changes to his/her personal circumstances during the period of support which could affect the award. If an alteration in circumstances occurs and it transpires that excess grant funding has been paid, the award recipient agrees to refund the excess to the institution.

- Funded students must maintain satisfactory academic progress at the School and a good standing towards degree requirements for the duration of their enrolment.

- The award recipient must inform the scholarships team of any changes to the research, as outlined in their Je-S student abstract, so the necessary amendments can be made on the Research Councils UK database.

- The award recipient must submit their thesis no later than the expected submission date set by the ESRC or the School's expected submission date, whichever of the two comes first.

- The award recipient must respond promptly to any requests for information from the School, DTP or ESRC.

- Funds paid to the award recipient once the award has been terminated, or paid in error, or inappropriately, will be reclaimed. The award recipient must understand that the giving of any false information or withholding of relevant information may lead to the termination of any allowance granted and the institution of proceedings for the recovery of any amounts paid by the ESRC.

- Award recipients agree to writing a 250-word student profile for use in School publications and on the website. They also give consent to the School to announce their name and funding award and to use photographic images of the award recipient/s in their publications and on the website.