Writing a Policy Brief

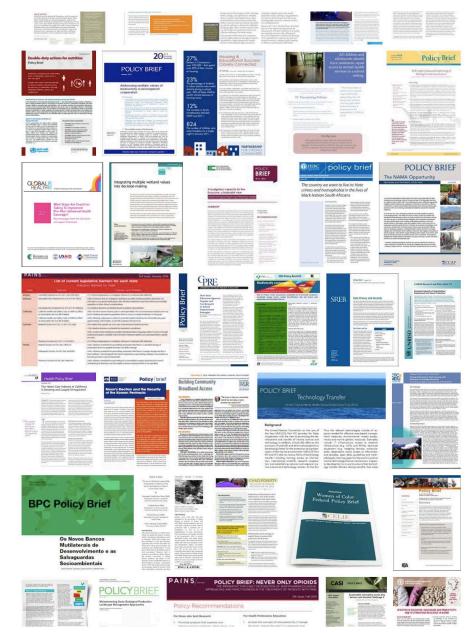
Lars Åke Persson MD PhD lars.persson@lshtm.ac.uk

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What is a policy brief?

- A short document
- Focuses on a single topic
- Not more than 2-4 pages
- Presents the findings and recommendations of a research project
- Aimed for a non-specialized audience
- Distils lessons learned from the research
- A stand alone document
- Provides policy advice
- Written in common language, journalistic style rather than scientific



https://www.idrc.ca/sites/default/files/idrcpolicybrieftoolkit.pdf

Writing a policy brief: Who are your readers?



- For whom am I writing this brief?
- How knowledgeable are they about this topic?
- How open are they to the message?



- Summary
 - The essence
 - Provides an overview
 - Catches the attention
 - On top of first page or cover
 - Completed last
- Introduction
- Approach and Results
- Conclusion
- Implications and Recommendations

C Policy Brief

Summary

 The ence
 Provi verview

Example (Elephants and Electric Fences. Sri Lanka EEPSEA 2005):

Elephants are one of the big five wildlife species; their survival is one of the holy grails of conservation. Unfortunately, because of their size and migratory behaviour, elephants often come in contact with people. This is especially true in densely populated southeast Asia. A new study from Sri Lanka looks at one strategy to address this problem – electric fences. pver



- Summary
- Introduction
 - Answers "Why?"
 - Explains the significance
 - Describes research objective
 - Overview of findings, conclusions
 - Creates curiosity
- Approach and Results
- Conclusion
- Implications and Recommendations



- Summary
- Introduction
- Approach and Results
 - Summary of facts
 - Issue and context
 - Describes research and analysis
 - Not too technical!
 - Highlights benefits, opportunities
- Conclusion
- Implications and Recommendations



- Summary
- Introduction
- Approach and Results
- Conclusion
 - Interpret results
 - Concrete conclusions
 - Balanced and defensible
 - If unexpected results;
 explain why
- Implications and Recommendations



- Summary
- Introduction
- Approach and Results
- Conclusion
- Implications and Recommendations
 - Implications: what could happen?
 - Recommendations: what should happen (call to action!)
 - Both flow from conclusions
 - Supported by evidence



Your policy brief during the Writing Workshop



- Limit to ONE page, with the following components:
- Summary
- Introduction
- Approach and Results
- Conclusion
- Implications and Recommendations