

# SAFETY COMMITTEE

**PARENT BODY:** Council

## **PURPOSE**

The Safety Committee shall ensure that LSHTM carries out activities, wherever they are undertaken, safely and with regard to the health and safety of all its students, staff, visitors and those who may be affected by its activities.

## **COMPOSITION**

- i. External Chairman
- ii. A Dean of Faculty
- iii. Chief Operating Officer
- iv. Head of Health & Safety
- v. Health and Safety Advisor
- vi. Health & Safety Systems Coordinator
- vii. Offsite Safety Advisor
- viii. Director of Estates
- ix. Faculty Safety Supervisors
- x. A representative from HR
- xi. Chairman of the Laboratory Safety Committee
- xii. Elected Staff member
- xiii. A representative from LIDC
- xiv. A student representative, nominated by the Student Representative Council
- xv. Occupational Health Advisor
- xvi. A representative from each of the recognised trades unions, nominated by relevant Trade Unions
- xvii. Secretary
- xviii. In attendance
- a. Other individuals as required for specific items

## **MEMBERSHIP**

<b>Composition</b>	<b>Member</b>	<b>Term</b>
External Chairman	Marjorie Scardino	2020
Vice Chairman		<i>ex officio</i>
Head of Health & Safety	Anton de Paiva	<i>ex officio</i>
Health & Safety Advisor	Beth Webster	<i>ex officio</i>
Health & Safety Systems Coordinator	Sarah Joomun	<i>ex officio</i>
Chair Laboratory Safety Committee	Gregory Bancroft	<i>ex officio</i>
Chief Operating Officer	Matt Lee	<i>ex officio</i>
Secretary and Registrar	Jenny Jenkin	<i>ex officio</i>
Director Of Estates	John Starmer	<i>ex officio</i>
Director Of Human Resources	Kessar Kalim	<i>ex officio</i>
Faculty Operating Officer (ITD)	Gemma Donaldson	<i>ex officio</i>
Occupational Health Physician/Advisor (external appointment from the Royal Marsden Hospital)	Dr Veneta Cooney Penny Strover	<i>ex officio</i>

Academic Registrar	Rebecca Harrison	<i>ex officio</i>
Offsite Safety Coordinator	Vanessa Vy	<i>ex officio</i>
Representative from Student Council	Diksha Srivastava	<i>ex officio</i>
Faculty Safety Supervisors	Camilla Tang	<i>ex officio</i>
	Ela Gohil	<i>ex officio</i>
	Jackie Cliff	<i>ex officio</i>
	Iris Hofmann	<i>ex officio</i>
	Shilan Raza	<i>ex officio</i>
Union Safety Representatives	Annie Tremp	<i>ex officio</i>
	Ed Morgan	<i>ex officio</i>
	Emma Victory	<i>ex officio</i>

## **TERMS OF REFERENCE**

- I. To propose and review policy with respect to the health, safety, security and welfare of LSHTM staff, students, visitors and of other persons who may be affected by work carried out within or external to LSHTM or as part of LSHTM activities (including external fieldwork activities carried out in both the UK and overseas)
- II. To monitor implementation of health, safety, security and welfare objectives, policies and codes of practice and to propose changes as necessary
- III. To monitor compliance with current health and safety and related legislation
- IV. To keep under review current, emerging and potential challenges in relation to health and safety in the external environment that could have impact on LSHTM activities (including proposed changes to legislation), provide advice to SLT on possible responses and implement change where appropriate
- V. To monitor LSHTM health and safety risk register
- VI. To review incidents, hazardous occurrences and ill health related to work undertaken by staff, students and visitors, and to ensure corrective action is undertaken and consider implications for strategy, policy or practice
- VII. To ensure appropriate health and safety training is provided and to monitor its effectiveness
- VIII. To keep under review the provision of information and communication of health and safety information
- IX. To consider reports from the Safety Advisor, the Director of Estates, Union Safety Representatives, Faculty Safety Supervisors, the Laboratory Safety Committee and any other appropriate bodies
- X. To advise Senior Leadership Team on health, safety, security and welfare implications of LSHTM strategies and plans, including those relating to the development of the Estate
- XI. To inform Council on the management of risks in relation to health, safety, security and welfare and on the monitoring of actions taken to minimise these risks reporting twice annually on progress