EQUALITY IMPACT ASSESSMENT SUMMARY

Name of policy being impact assessed:

Purchasing Policy

What the equality impact assessment concluded:

Policy is applied uniformly throughout the School. Although the policy is robust, there is no specific mention of the requirement to meet equality duties. A large amount is purchased through the London University Purchasing Consortium (LUPC) which has some mention of equality in its sustainability policy.

What evidence was used?

London University Purchasing Consortium (LUPC) purchasing policy. School Financial Regulations and data relating to School suppliers.

Who was involved and consulted and how:

The Purchasing Officer and external equalities consultant.

The action that will be taken as a result of the impact assessment:

1. Contact LUPC to check commitments to equality are in line with School commitments and suggest/lobby for change if necessary.
2. Identify 20 major suppliers to School and ask them for a copy of their Equality and Diversity statements/activities.
3. Add section to Financial Regulations regards School commitments to equality and diversity and why we are collecting data.
4. Draft equalities section for Tender Documentation to be included in all future tendering processes.
The date and author of the impact assessment:

Viv Brosnahan, from People Matters March 2010

Signed off by:
The Purchasing Officer

Please send this summary report to the Equality and Diversity Manager