

1b. Observation of Teaching and Learning –University of Plymouth
Please complete this side before the session commences

Name	Date
Observer	Venue
Group	Start time
Number of Students	Length of observation
Type of session	Time of feedback

Aim

*In terms of **your** aims and relationship to module descriptor.*

Objectives

What are the specific learning objectives planned for the students (egg knowledge and understanding, key skills, cognitive skills, and subject-specific, including practical/professional skills)?

Outcomes

*How **students** will benefit in the longer term from this and the related learning experiences.*

Any particular factors/problems taken into account when planning the session?

Any aspects of this session which are new to you?

How have you incorporated suggestions made preciously (if applicable) from any recent development?

Are there any particular aspects you would like feedback on?

Observer's Comments

The breakdown of each category (in italics) is a guide to the observer as to aspects for comment and discussion. They are not intended to be comprehensive or that each has to be covered every time. Different disciplines will have additional aspects to consider.

Teaching Characteristics – Comments

1. Planning and start of session

Appropriateness of aims, objectives and outcomes. Communication of these to students. Orientation e.g. aims, objectives, "route map". Continuity with other sessions and students' prior knowledge

2. Presentation

Structure. Relevance and organisation of content. Attitude to subject matter. Clarity of presentation. Emphasis of key points. Pace of session. Summary, (end and/or interim). Student follow up work etc.

3. Student Participation

Question and answer technique. Exercises/activities. Class management. Instructions to students. General class atmosphere. Level of participation and interaction between students. Attention and interest. Attitude to students. Awareness of individual needs. Evaluative procedures. Student – teacher rapport.

Observer's Comments (continued)

Teaching Characteristics - Comments

4. Methods and approaches

Choice/variety of teaching/learning methods. Use of OHP and/or other technologies, board, handouts, real examples and other linked materials etc. Use of appropriate reinforcement. Examples and analogies. Emphasis of key points. Reference and links to research.

5. General

Were the objectives achieved? Appropriateness of teaching/learning methods. Was effective communication achieved? Awareness of needs of learners and differences in approach? Any accommodation problems?

6. Future areas of focus

7. Strengths

Course Member's Notes about Observation

Name:

Please complete and return this page to your observer after your post-session discussion

What have you found helpful about the observation process?

In the light of comments are you likely to adapt any approaches? What further reading or formal or informal staff development would help?

Any further comments about the session and observation?

